



**Tuesday, March 7, 2023
Special Board of Education Meeting**

**Administration Building
4567 Route 9 North
Howell, New Jersey 07731**

6:00 PM

At 6:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

A. Call to Order

Subject 1. Notice of Meeting

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

The Special Meeting of the Howell Township Board of Education will be held at 6:00 PM on Tuesday March 7, 2023, in the Suite G, Large Conference Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 6:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

Mr. Albert Miller, Board President
Mrs. Cristy Mangano, Board Vice President
Mrs. Alexandria Langenberger, Board Member
Dr. Stephen Levine, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mr. Joseph Mauer, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member

Subject 2. District Goals

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

District Goals 22 -23

Learner Success:

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

District Culture & Climate:

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

Technology:

Transform educational settings through the use of technology to foster progressive learning environments.

Subject

3. Board Goals

Meeting

Mar 7, 2023 - Special Board of Education Meeting

Category

A. Call to Order

Access

Public

Type

Procedural

Howell Township Board of Education Strategic Plan Aligned Goals

Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

Boardsmanship

Enhance governance through procedures that sustain trust between board members.

Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

Subject

4. Statement to the Public

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

Subject 5. Roll Call

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject 6. Salute to Flag

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject 7. Statement of Mission and Vision Statement

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Procedural

Subject 8. Announcement by President

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on March 3, 2023.

Subject **9. Recognitions**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category A. Call to Order

Access Public

Type

B. Executive Session

Subject **1. Enter into Executive Session**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category B. Executive Session

Access Public

Type Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 6:00 PM to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. Personnel

Subject **2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category B. Executive Session

Access Public

Type Information

C. Minutes and Correspondence

Subject **1. Correspondence**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category C. Minutes and Correspondence

Access Public

Type Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

D. Comments

Subject 1. Board President's Comments

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category D. Comments

Access Public

Type Information

E. Reports

Subject 1. Superintendent's and Board Secretary's Reports

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category E. Reports

Access Public

Type Reports

F. Comments from Public

Subject 1. Public Comment Statement

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category F. Comments from Public

Access Public

Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with it's Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. If you fail to submit your full name and / or address for the record, you will not be invited to the podium to address the board. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official time keeper. Please note, some time during our second Public comment section, will be used for comments sent in via email.

Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

Subject **2. Public Comments**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category F. Comments from Public

Access Public

Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

G. Committee Updates and Liaison Reports

Subject **1. Updates and Reports**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category G. Committee Updates and Liaison Reports

Access Public

Type Discussion, Information

H. Unfinished Business

Subject **1. Unfinished Business**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category H. Unfinished Business

Access Public

Type Discussion

I. Discussion Items

Subject **1. Discussion Items May Result In Board Action**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category I. Discussion Items

Access Public

Type Discussion

J. New Business - Consent Agenda

Subject **1. Approval of Consent Agenda**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category J. New Business - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

K. Enrollment

L. 0000 Bylaws-Consent Agenda

M. 2000 Programs - Consent Agenda

Subject **1. Approval of Job Description**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category M. 2000 Programs - Consent Agenda

Access Public

Type Action (Consent), Procedural

Recommended Action Approve the attached job description for Translator/Interpreter as recommended by the Education Committee at their February 13, 2023 meeting.

File Attachments

[Translator-Interpreter Job Description 2023.pdf \(48 KB\)](#)

N. 3000 Professional Staff - Consent Agenda

O. 4000 Support Staff - Consent Agenda

Subject **1. Appointment of Paraprofessional(s)**

Meeting Mar 7, 2023 - Special Board of Education Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Paraprofessional(s) for Special Education at Step 1, \$27,900, prorated. *PENDING CRIMINAL HISTORY

NAME	SCHOOL	EFFECTIVE
Emily Stevens*	Griebbling (Rpl. B. Glennon- Resignation)	3/16/2023 or sooner -6/30/2023
Anita Bauta*	Newbury/Ramtown	3/16/2023 or sooner -6/30/2023

Subject	2. Appointment of Substitute Limited Employment Contract
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Meghan Sutphen, to the position of Paraprofessional of Special Education at Ardena School, effective March 16, 2023 or sooner through May 30, 2023, at a salary of \$22,320, prorated. (Substitute Limited Employment Contract) (Rpl. N. Columbia - LOA).

Subject	3. Approval of Translator/Interpreter
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Thelma Styslinger to the position of Translator/Interpreter for the 2022-2023 school year at the rate of \$30 per hour, as needed. *PENDING CRIMINAL HISTORY

P. 5000 Pupils - Consent Agenda

Subject	1. Affirm HIB Report
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Affirm the Superintendent's recommendation on Harassment, Intimidation and Bullying findings as reported at the February 8, 2023 Board Meeting.

Q. 6000 Finances - Consent Agenda

Subject	1. Pre K Budget Aid Workbook
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Approve the submission of the 2023-2024 Preschool Expansion Aid Budget Planning Workbook in the amount of \$4,708,749.

R. 7000 Property - Consent Agenda

S. 8000 Operations - Consent Agenda

T. 9000 Community - Consent Agenda

U. New Business: Non-Consent Agenda Items

Subject	1. New Business: Non-Consent Agenda Items
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	U. New Business: Non-Consent Agenda Items
Access	Public
Type	Discussion

V. New Business: Addenda to the Agenda

W. Comments from the Public

Subject	1. Public Comments
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	W. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

Subject	2. May be submitted via email publiccommentboemtg@howell.k12.nj.us Please visit the district website https://www.howell.k12.nj.us for instructions and details prior to the meeting date.
Meeting	Mar 7, 2023 - Special Board of Education Meeting
Category	W. Comments from the Public
Access	Public
Type	Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

X. Closing Items

Subject	1. Adjournment
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Meeting Mar 7, 2023 - Special Board of Education Meeting
Category X. Closing Items
Access Public
Type Action
Recommended Action Motion to Adjourn

RONALD SANASAC
Assistant Superintendent for
Business Administration/Board Secretary